

**Robert Frost Public Charter School**  
**Minutes for February 25, 2020 – 6:15PM Meeting**  
Robert Frost Public Charter School \* 110 Main Street \* Conway, NH

**Board Members Present:** Tracy R. Strout, Juliet Fleischer, Miranda Sandahl, Cathy Brings, Advisory Member Patricia McMurry, HOS Janine McLauchlan.

**Absent:** Belinda Kustan, Juli Champagne

**Called to order** at 6:23 PM. Roll Call. No Public in attendance.

**Minutes** from January 2020 accepted as presented, motion by J Fleischer, second by M Sandahl, vote unanimous.

**Administration:**

- **Monthly Snapshot** - Enrollment is currently 48 students.
  - K – 9
  - 1 / 2 – 12
  - 3 / 4 – 15
  - 5 / 8 – 12
- **Special Services:** (4) active IEPs, (1) IEP in referral.

**Programing:**

- Raz Reading – online platform
- ESSC/Skate – Going well, looking forward to finishing up.

**Facility:**

- Plow Company: Some issues with plowing dumpster and keeping emergency exits clear. J. McLauchlan working with owner to come up with a solution.
- Faucet: Repair needed.
- Heater: Issues with downstairs heater repaired.

**Lions Club:** Eye Screening at school, March 18, 2020.

**Ratify Email Vote:** Motion made by M Sandahl to ratify the vote made via email to hire candidate for student support position, J Fleischer seconds, vote, unanimous.

**Lease Aid Assurances:** Board reviewed and directed chair to sign Lease Aid Assurances in order to receive funds from the State of NH to help with lease costs.

**Financial Policies:** J McLauchlan reported communicating with NH School Board Association and receiving assistance with policy templates that could be utilized for updating our financial policies.

**Finance Report:**

**Treasurer Report:** T. Strout presented the monthly balance sheet, profit & loss and budget comparison. Motion to accept, C Brings, J Fleischer seconds. Vote unanimous.

**Fundraising:** Collecting prizes for Calendar Raffle, Flatbread Fundraiser 3/24, Shannon Door 4/16, working on getting sponsors for Gala (Chalmers, Rhymes, Northway, Badger Realty, Zakon) and entertainment.

**Summer Steam Camp:** Flyer and Registration Forms Done, Advertising online & on sign out front.

**Calendar Raffle** will go out early March for April sales. We still need donations.

**Capital Campaign:** Talked about publicity surrounding the Federal Grant that was not accepted by the State Legislature. Discussed writing to the paper to give local point of view. Reviewed the fact that Charter Schools have not caused the State Education Tax to increase, as it has gone down. (2009 - \$2.53 per thousand, 2019 - \$1.98 per thousand)

**Grant:** M Sandahl has submitted a Grant Application to "Network for Good".

**Public Comment:** No public in attendance.

**Non-Public Session:** None

**Summary and Action Items:**

- Next Meeting: March 31, 2020 – 6:15pm

\*Discussed trying for a morning meeting.

Meeting adjourned at 7:57pm.

Respectfully submitted by T. Strout

*Academic Excellence \* Operationally Sound \* Financially Sound Driving us towards the path of excellence Data Driven Decision Making*